



**2019 Giving Circle Gathering  
Incorporating Diversity, Equity, and Inclusion  
into Your Circle's Work**  
Thursday, October 24, 2019

**AGENDA**

<b>Time</b>	<b>Activity</b>
10:00	<b>Registration &amp; Networking</b> <i>Come early and network!</i>
10:30	<b>Welcome Remarks &amp; Introductions</b> <ul style="list-style-type: none"> <li>• Welcome by <b>Elisabeth Hyleck</b>, Director of Learning and Engagement, Maryland Philanthropy Network</li> <li>• Introductions by circle: <ul style="list-style-type: none"> <li>○ Everyone attending from one circle stands, one representative says the name of their circle and mission and one interesting piece of work by your circle.</li> <li>○ Each person says their name.</li> </ul> </li> <li>• Welcome to Baltimore! <b>Jennifer Millman</b>, Director of the Jewish Women's Giving Foundation</li> </ul>
11:00	<b>Keynote Address: Incorporating Diversity, Equity, and Inclusion into Your Circle's Work -</b> Presented by <a href="#">Melissa Sines</a> , PEAK Grantmaking Questions and discussion time will follow.
12:15	<b>Lunch and Restroom Break</b> <i>Please choose a topic for your first table conversation and sit at that table</i>
12:30	<b>Table Conversations (Round 1)</b> <ul style="list-style-type: none"> <li>• Peer conversations focused on one topic per table: <ol style="list-style-type: none"> <li>1. Incorporating an Equity Lens in Grantmaking</li> <li>2. Measuring Grant Impact</li> <li>3. Member Engagement, Recruitment &amp; Retention</li> <li>4. Communications</li> <li>5. Educational Programs for Members and the Public</li> <li>6. Open Topic</li> </ol> </li> <li>• Designate one person to record main thoughts on your flip chart</li> <li>• Group report out</li> </ul>
1:15	<b>Break and change tables for next conversation</b>

1:25	<p><b>Table Conversation (Round 2)</b></p> <ul style="list-style-type: none"> <li>• Another round of conversations – same topics as before             <ol style="list-style-type: none"> <li>1. Incorporating an Equity Lens in Grantmaking</li> <li>2. Measuring Grant Impact</li> <li>3. Member Engagement, Recruitment &amp; Retention</li> <li>4. Communications</li> <li>5. Educational Programs for Members and the Public</li> <li>6. Open Topic</li> </ol> </li> <li>• Start with a summary of previous conversation</li> <li>• Designate one person to record main thoughts on your flip chart</li> <li>• Group report out</li> </ul>
2:10	<p><b>Closing Activity</b>  <i>Reflect on and share the learnings from today that you'll take into the future!</i></p>
2:25	<p><b>Closing Comments and Adjourn</b></p>